

SOUTH HAMPTON HOMEOWNERS ASSOCIATION

Architectural Control Committee (ACC)

Project Approval Request Form

Email to: architectural@southhamptonhoa.org
Please PRINT all information

Date: _____

Homeowner: _____ Property Address: _____

Telephone: Daytime: _____ Evening: _____

Email: _____

Description of proposed improvements to be described as detailed as possible in order to prevent delay

(Attach additional sheets if needed)

Submit the following items:

- Designs and Plans with dimensions
- Specifications
- Colors and Finishes (samples and examples)
- Elevations
- General topography (Property Plat) with improvement location shown on site
- Materials to be used
- Sketch or photograph of manufacturer's product

Please submit a separate application for each improvements. An approval is only good for sixty (60) days unless otherwise specified.

Estimated start date: _____ Estimated Completion Date: _____

HOMEOWNERS AFFIDAVIT

I, _____, hereby make application for approval, pursuant to the regulation of my association, for the architectural change above-noted and if said approval is granted, I agree to comply with the conditions stipulation herein. I further understand that I might be prosecuted by my association should I fail to comply with the covenants and restriction of the association, or if I intentionally misrepresent information on this form.

No work will be commenced without the approval of my Association. The ACC has fifteen (15) working days from form receipt to respond unless additional information is requested.

Owner signature: _____ Date: _____

ACC Received Date: _____

ACC Status _____ Date: _____ By: _____